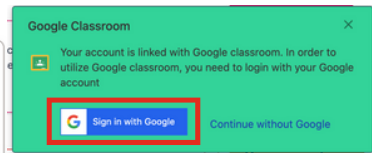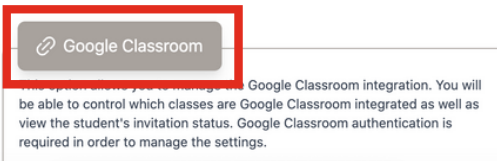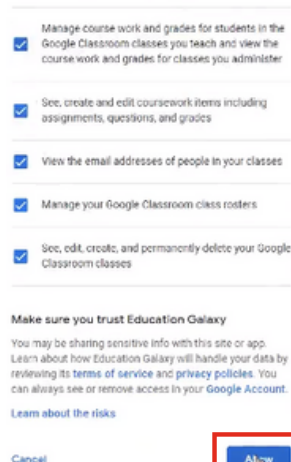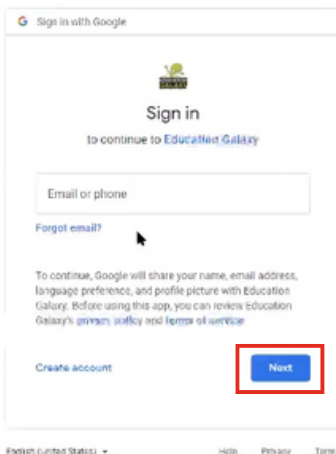There are **TWO** options to integrate Google Classroom with Education Galaxy. Teachers must follow steps 1-4 to either import or export their class roster.

1. Click on Student Center, and select Manage Users

2. Select the Google Classroom option, then click "Sign In with Google"

3. Login with your Google account to link your accounts
4. Click allow in each of the permission prompts to grant Education Galaxy authorization to sync with your Google Classroom account.

There are TWO options to integrate Google Classroom with Education Galaxy.

OPTION 1

Export EG Class to Create a NEW Google Classroom

Students must have EG accounts and an EG class created before syncing with Google Classroom

This will create a separate Google Classroom for your students' Education Galaxy assignments.

5. Click Student Center, then click Manage Users
6. Select the Google Classroom option.
7. Once in the Google Classroom Center the Education Galaxy classes will populate.

NOTE: If the Education Galaxy classes do not populate, filter by grade level or class name.

8. Select the green Enable Google Classroom button. Then select OK to enable the class. A message will populate displaying the Class has been added to Google Classroom; select OK.

Are you sure?

Do you want to enable EG-GC 3rd class ?

Cancel   OK

EG-GC 3rd has been added as a class in Google Classroom

OK
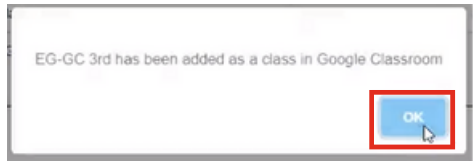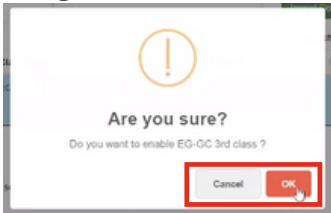
9. With the Class now enabled, the button will be greyed out. Select the class name to view the students and their status. Each student's status will change to Accepted once they've completed the Steps for Student Setup (on the last page)

GOOGLE CLASSROOM CENTER

Grade:	Class:		
All	All	Import Google Classes	

Show 10 entries   Search:

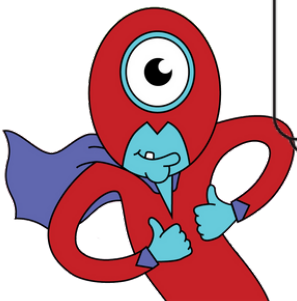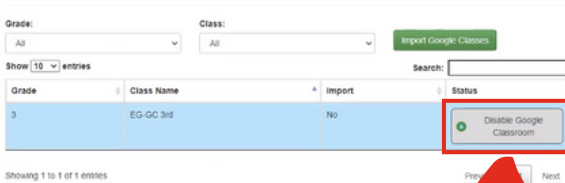| Grade	Class Name	Import	Status
3	EG-GC 3rd	No	Disable Google Classroom

Showing 1 to 1 of 1 entries   Prev   Next

OR

Continue to the next page for option #2

Import an existing Google Classroom roster to EG

Students must have EG accounts before syncing with Google Classroom

5. Click Student Center, then click Manage Users

6. Select the Google Classroom option and select the green Import Google Classes button

GOOGLE CLASSROOM CENTER

Grade:	Class:	
All	All	Import Google Classes

7. The Google Classes will populate, select the classes that need to be imported and then select OK

8. Once the classes are properly displayed, select the Class Name to view the students and their status. Each student's status will change to Accepted once they've completed the Steps for Student Setup (on the last page)

Steps for Students to Setup Google Classroom

1. Students will login to Education Galaxy and click on "My Profile" and select "Sign in with Google"

2. Students will login with their Google account to link accounts
3. Students will click allow in each of the permission prompts to grant Education Galaxy authorization to sync with their Google Classroom account